

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting minutes
Thursday, Mar 28, 2019
6:43 p.m.

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Tommy Stoner, Valerie Rice, David Walker, Cathy Chouinard, Robert Montgomery
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public: No public present.

2. Action accepting Minutes (Monthly): Discussion Review and approval of the governing board meeting minutes of Feb, 2019. David Walker made a motion to accept the February 2019 minutes. Tommy Stoner seconded the motion. Tommy Stoner: Aye, Valerie Rice: Aye, David Walker: Aye, Cathy Chouinard: Abstain, Robert Montgomery: Abstain.

3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: Robert Montgomery made a motion to approve the February 2019 financial statements as presented. David Walker seconded the motion. Motion carried.

4. Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board. The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: Station 193 ran 7 in district calls and 9 out of district. We ran a total of 45 runs. We now have our DUNS & SAMS numbers to apply for grants. 4th of July parade is coming up if the board would like to participate. We did better on apparatus repairs this month. All stations are doing well. We need to service the bay doors soon, but that can be added to next year's budget. We've been holding steady and meeting our calendar for a 4-person crew. There's nothing new on the PSPRS board. Our doctors are talking with Mr. Matthews next week. The website has had our Facebook linked to it so when we post things on our Facebook page, it will automatically go to the website. Jon and Chief De Wolf have a meeting next week with the vendors for the new engine we're purchasing. The Sonoita board is asking to meet with the Palominas board soon. We are starting over on the dispatch issue. We've talked with the Cochise County Emergency Manager and he is helping us get "Wag the Dog", which is similar to ECM2. We will no longer be going into Fry's area for lift assists and snake removals. Fry has come into our area 4 times YTD to lend aid.

5. Discussion on the 9 Year Levy History: Tommy will be helping us get the 2011, 2012, 2013, and 2014 information on this sheet.

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6. **Discussion and possible action on capping amount PFD pays towards Personal Health Isn:** Last year the premium went from around \$200 to almost \$400. This year we are having another 44% increase. Chief De Wolf has asked if the Board would like to put a cap on the amount that the district covers for the employee, and have the employee cover the remaining amount. Tommy Stoner has asked Chief to run this by Brenda Tranchina and Donna Aversa to make sure we are legal on that. We will talk more on this next month.
 7. **Discussion and possible action on 2019-2020 wage scale:** Chief suggests that we make the wage scale update in July rather than January. Tommy made a motion to adopt the 2019-2020 wage increase. David Walker seconded the motion. Motion carried.
 8. **Discussion and possible action on getting credit cards through National Bank:** National Bank has joined with AFDA. They have worked with AFDA to give fire districts benefits of using their credit cards. They will give 1% back on all expenses. The cards will be in the fire district's name rather than an individual. Tommy made a motion to authorize Chief De Wolf to take action on getting credit cards through National Bank, and to draw up a policy regarding credit card use. Robert Montgomery seconded the motion. Motion carried.
 9. **Update on IGA for auto aid with Fry Fire District:** Last month the board discussed moving our Auto Aid with Fry to a Mutual Aid. Chief De Wolf met with Chief Savage to discuss the calls that we're running in his district. We will no longer be running lift assists and snake removals in Fry's area. In April we should see the amount of calls we run in their area diminishing.
 10. **Discussion and possible action to approve the financing through a lease-purchase from Zion's Bank:** The first step was to approve the purchase, and then the second is to have the board approve the lease-purchase. First payment will be due in April 2020. Payments should be made out of the County Capital Reserve account. Tommy Stoner made a motion to approve taking out the lease-purchase for the HME engine for 3.61% interest over 7 years. Robert Montgomery seconded the motion. Motion carried.
 11. **Discussion HR policies / Board Polices:** The board has agreed to have a special meeting on April 12th at 6:30 p.m. to cover the HR Policies and Board Policies with Brenda Tranchina.
 12. **Open meeting laws - Thursday, April 11, 2019 at 10 a.m.:** Just a reminder to anyone who wants to attend.
- 13. Adjournment.** David Walker made a motion to adjourn. Tommy Stoner seconded the motion. Motion carried. Adjournment at 8:17 p.m.

If any disabled person needs any type of accommodations, please notify the Palominas Fire District in a reasonable time prior to the scheduled meeting time. Phone 520-803-9919

Minutes approved by the Palominas Fire Board:

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