

**Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Thursday, Nov 29, 2018**

Notice is hereby given to the members of the Palominas Fire District Governing Board and to the general public that the Palominas Fire District Governing Board will hold a meeting open to the public on **Nov 29, 2018** beginning at **6:30 P.M.** in the training room located at **9222 S. Kings Ranch Rd. Palominas, Arizona.** The Board may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law as related to any agenda item. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3) for legal advice with the District's Attorney as related to any agenda item. **Executive Sessions are confidential pursuant to Arizona Statute.** The Board may change the order of the agenda items. The Board may also decline to consider any agenda item. One or more Board Members may attend the meeting through technological devices. (A.R.S. 38-431)

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISOInsurance Services Office COLA..... Cost of Living Adjustment ALS/BLS...Advance
Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Robert Montgomery, Tommy Stoner, Valerie Rice, Cathy Chouinard, Chief De Wolf, Jon Buonaccorsi, Vicki Rutter, & Brittany Allen. David Walker was absent.
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public. Tom Felix has no comment.

2. Action accepting Minutes (Monthly): Robert Montgomery made a motion to accept the October 2018 Minutes. Tommy Stoner seconded the motion. Robert Montgomery: Aye, Tommy Stoner: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye. David Walker: Absent.

3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: Cochise County Line of Credit was paid off on November 21st in the total of \$51,920. Tommy Stoner made a motion to accept the October 2018 financials. Valerie seconded the motion. Tommy Stoner: Aye, Valerie Rice: Aye, Robert Montgomery: Aye, Cathy Chouinard: Aye.

4. Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board. The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: IGA with Sonoita-Elgin Fire District: All 5 Sonoita-Elgin

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Board Members voted unanimously to approve a 2 year IGA between Palominas Fire District and Sonoita-Elgin Fire District. Calls: We've had 125 runs YTD out of Station 193. We have gone into Fry's district 155 times YTD. We have had 270 calls YTD out of Station 191 & 192's area. We've had a total of 159 calls YTD out of district. We're still trying to fix the dispatch issues at Station 191. Dispatch will go up next year to \$17,500. Tommy Stoner has suggested that we renegotiate our Automatic Aid with Fry Fire District. He would like to start the paperwork for the 45 day exit clause. Community Events: The Christmas Parade is on December 1st. Apparatus: The type 3 is becoming extremely costly. The type 1 is leaking oil, the pump is leaking, and there is a fuel leak. We're still getting bids on replacing the first out Engines. Personnel: We have been Par 4 all month within the exception of 4 days due to call outs and illnesses. PSPRS: We've talked with Pam and she has notified us that she has finally received all of the medical records from former Chief Matthews' doctors. She will be putting it together over the holidays to present to the PSPRS Local Board. The audit is complete and will be presented by Jay Parke in December. California has done a lot of burning recently. They have no actively moving fires at the current time. The Woosley fire lost 1500 structures, and the Camp Fire had a total of 88 deaths and 1800 structures lost. Facilities: Ops Chief Jon Buonaccorsi is working at the TC to get the major leak fixed in the ceiling.

5. **Discussion and action on accepting the Counties canvassing of the 2019 election:** Tommy Stoner has made a motion to accept Cochise County's canvass of the November 2018 Election. Robert Montgomery has seconded the motion. Tommy Stoner: Aye. Robert Montgomery: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye. David walker was absent.
6. **Oath of office for three newly elected Board members:** Oath of office was performed for the 3 newly elected Board Members. Everyone was satisfied with the structure of the Board. The officers will stay the same.
7. **Discussion HR policies / Board Polices :** The board is still reading through the policies.

7. Adjournment. Valerie Rice made a motion to adjourn. Tommy Stoner seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye, Cathy Chouinard: Aye. Adjournment at 7:36 p.m.

If any disabled person needs any type of accommodations, please notify the Palominas Fire District in a reasonable time prior to the scheduled meeting time. Phone 520-803-9919

Posting location: Palominas Fire Station 193 10202 S. Highway 92 I hereby certify that this notice of public meeting was posted on: Nov 27, 2018 BY: 17:00 p.m. Local Time
By *Brittany Allen* Brittany Allen, Admin to the PFD Fire Chief