

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Thursday, Sept 27, 2018

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISOInsurance Services Office COLA..... Cost of Living Adjustment ALS/BLS...Advance
Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Robert Montgomery, David Walker, Cathy Chouinard, Tommy Stoner (via telephone), Chief De Wolf, Vicki Rutter, & Brittany Allen. Valerie Rice was absent.
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public. Tom Felix asked about the money that was moved from the M&O into the County Reserve account. It was money that the board didn't know was moved. He states that the board is looking into buying new apparatus, but what about a washing machine for the turnouts? Is it a requirement for us to have a washing machine for them?

2. Action accepting Minutes (Monthly): Discussion Review and approval of the governing board meeting minutes of Aug, 2018. The date was wrong on the minutes, but after the correction, the board accepted the minutes from August 2018. Robert Montgomery made a motion to accept the minutes. David Walker seconded the motion. David Walker: Aye, Cathy Chouinard: Aye, Robert Montgomery: Aye, Tommy Stoner: Aye.

3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807: We have hit the budget for Station & Fire Supplies, but since we operate on a line item budget, where we don't spend in account, it will cover the over spending in the Fire & Station Supplies. All numbers are positive at this time. Cathy Chouinard made a motion to accept the monthly financials from August 2018. David Walker seconded the motion. Cathy Choinard: Aye, David Walker: Aye, Robert Montgomery: Aye, Tommy Stoner: Aye.

4. Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board. The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: 191 ran 34 calls, 193 ran 26 calls. We ran into Fry's district 18 times this month. We just finished writing a grant for turnout washing machines. If we get the grant it will be awarded towards the end of the year. Palominas is on the second phase of the grant. We do

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have and have had since former Chief Matthews, an IGA with the city of Sierra Vista to wash our turnouts. With any luck we will get a machine of our own within the next year. AFG grant has opened up and we are looking at several different things to apply for. We're almost caught up with our NIFRS. Apparatus: The new brush truck is coming along and hopefully we'll get her up and running by the first part of October. Personnel: Jonny Leffelman has accepted a position with Fry Fire, and his last day will be October 6th. Margarita Ranch: The tank is on hold for the moment. Cathy suggested we move the water tank to Station 191, but the objective is to get a tank on that end of town. PSPRS: Meeting at the beginning of November. The audit went well. We should have it back by late November, possibly early December. Jay Parke will come down and present the audit himself. Website: Brittany and Chief worked on it a bit today. The tech guy is having trouble transferring it over. Chief has reviewed the HR policies. He has given the board copies of policies to review.

5. **In pursuant to A.R.S. 38- 431.03(A)(3) the Board may choose to go into executive session for the purpose of to discuss Real Estate Options;** Motion to go into executive session at 7:20 p.m.
6. **Discussion on upgrading first out Eng.** This would eliminate the need to switch back and forth between trucks. There are several options out there that will work for us. It's roughly \$400,000 for a truck that serves multiple purposes. The board gave Chief the go ahead to get quotes.
7. **Discussion and Possible action on updating extrication equipment and cardiac monitors.** We have the money to cover the extrication purchases and the monitor purchases. The demo equipment is still under warranty Robert Montgomery made a motion to accept the proposal. Tommy Stoner seconded the motion. Robert asks that we demonstrate once we receive the equipment. Robert Montgomery: Aye, David Walker: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye.
8. **Discussion and Action on transferring funds from Wells Fargo to M&O** We want to move no more than \$50,000 to the M&O Account. When tax revenue comes in, we will move the money that we borrowed back to Wells Fargo. Robert Montgomery made a motion to approve the transfer. Tommy Stoner seconded the motion. Robert Montgomery: Aye, Tommy Stoner: Aye, David Walker: Aye, Cathy Chouinard: Aye.

6.Adjournment. David Walker made a motion to adjourn. Robert Montgomery seconded the motion. David Walker: Aye, Robert Montgomery: Aye, Tommy Stoner: Aye, Cathy Chouinard: Aye. Adjournment at 7:53 p.m.