

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Regular Board Minutes
Thursday, Jan 31, 2019
6:36 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISOInsurance Services Office COLA..... Cost of Living Adjustment ALS/BLS...Advance
Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Robert Montgomery, Tommy Stoner, Valerie Rice, Cathy Chouinard, David Walker, Chief De Wolf, Vicki Rutter, Jon Buonaccorsi, Brittany Allen.
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public. No public was present.

2. Action accepting Minutes (Monthly): Tommy Stoner made a motion to approve the minutes from the December 2018 meeting. David Walker seconded the motion. Tommy Stoner: Aye, David Walker: Aye, Robert Montgomery: Aye. Cathy Chouinard: Abstain, Valerie Rice: Abstain.

3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: Balance Sheet shows the Capital Reserve balance has stayed the same as last month. Net income for 6 months is \$94,794. Tommy Stoner made a motion to approve the financials for December 2018. David Walker seconded the motion. Tommy Stoner: Aye, David Walker: Aye, Robert Montgomery: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye.

4. Fire Chief Report: Station 191 is running the most calls. We've done 169 runs into Fry Fire District's area. Fry has come into our area outside of the CON 3 times. Apparatus: Our biggest challenge is keeping the trucks running. Facilities: All cameras are up and working, so we will place signs to notify the public that there are cameras on the premises. Station 191 is open and running well. No more leaking from the septic. We're staying on top of all maintenance at each

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station to prevent further issues. Personnel: We've stayed at Par 4 for the most part through the month. We had a few call outs that have put us at Par 3. We've had several applications come in for employment. PSPRS: We will have a meeting on February 8th, 2019. Website: It's up and running. We would like to work on a Facebook page to connect to the website so that we can update it consistently. IGA: The IGA with Sonoita-Elgin and Palominas was signed by the Palominas Board tonight. Robert Montgomery would like to schedule a tour of the district near the border. More information for this will be gathered through the month of February.

5. **Discussion and action on the 2017/2018 audit report by Jay :** Jay Park has presented the audited financial statements and internal controls to the Board. Tommy Stoner made a motion to accept the audit report as presented for June 30, 2017 to July 1, 2018. David Walker seconded the motion. Tommy Stoner: Aye, David Walker: Aye, Valerie Rice: Aye, Robert Montgomery: Aye, Cathy Chouinard: Aye.
6. **Discussion and possible action on accepting Aug and Sept Executive session minutes: T. Stoner:** Tommy Stoner made a motion to approve the executive session minutes as written for August 2018. Robert Montgomery seconded the motion. Tommy Stoner: Aye, Robert Montgomery: Aye, Cathy Chouinard: Aye, Valerie Rice: Aye, David Walker: Aye. Tommy Stoner made a motion to accept the executive session minutes as written from September 2018. David Walker seconded the motion. Tommy Stoner: Aye, David Walker: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye, Robert Montgomery: Aye.
7. **Discussion and possible action on the purchase of a new Eng:** We have received pricing on 4 units. Rosenbaur: pushed for 4 wheel drive, 1000 gallon tank and does pump and roll. Pricing for this unit is \$375,000. Midwest Fire: \$370,000 and it is basically the same truck as Rosenbaur. All tanks are poly. KME: \$480,000 No conflict with the speed of the engine, and you will get the same water flow no matter how fast you're going. It has 625 gallons. HME: \$413,748, carries 1200 gallons of water and has a separate wildland pump for pump and roll. Compressed air foam, 4 wheel drive. Robert Montgomery made a motion to approve the lease purchase of the HME in the color RED for \$413,748 plus taxes. Tommy Stoner seconded the motion. Robert Montgomery: Aye, Tommy Stoner: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye, David Walker: Aye.
8. **Discussion HR policies / Board Polices** Tabled until February's meeting.
9. **Open meeting laws - Thursday, April 11, 2019 at 10 a.m.** at the Board of Supervisors' Hearing Room located at 1415 Melody Lane, Building G in Bisbee: Chief De Wolf mentioned that he would like for the Board to attend this class.

10. Adjournment. David Walker made a motion to adjourn. Tommy Stoner seconded the motion. David Walker: Aye, Tommy Stoner: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye, Robert Montgomery: Aye. Adjournment at 9:38 p.m.

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Minutes approved on _____ 2019, by Tommy Stoner, Board Clerk

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