

**Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Thursday, Oct 25, 2018**

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures

A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support

ISOInsurance Services Office COLA..... Cost of Living Adjustment

ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus

IGA...Intergovernmental Agreement DOL..... Department of Labor

FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Robert Montgomery, Cathy Chouinard, Tommy Stoner, Valerie Rice, David Walker, Chief De Wolf, Vicki Rutter, & Brittany Allen
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public. No public present.

2. Action accepting Minutes (Monthly): Discussion Review and approval of the governing board meeting minutes of Sept, 2018. Robert Montgomery made a motion to accept the September 2018 minutes. David Walker seconded the motion. Robert Montgomery: Aye, David Walker: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye, Valerie Rice: Abstain.

3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807: The auditors will send the Journal Entries to remove Child Support amounts off of the Balance Sheet. We are still using the Line of Credit for Maintenance & Operations until the tax revenue comes in. Cathy Chouinard asked why the FDAT amount was significantly different from last month. Tommy Stoner made a motion to approve the financials on the stipulation that Vicki gives an update on the reason the FDAT amounts were different. David Walker seconded the motion. Tommy Stoner: Aye, Robert Montgomery: Aye, David Walker: Aye, Cathy Chouinard: Aye, Valerie Rice: Aye.

4. Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

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The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas. Since January, Fry has come into our aid 39 times outside of EMS calls. Events: We have been working with the Palominas School on different activities for the kids. We will have the Smoke Trailer at the carnival on the 26th. Chief has been working with members of the community on Cloud Croft Rd. to put in a road straight through to cut down on response time. Apparatus: Second brush truck was completed today. It will be at the St. David funeral on Saturday. The Kodiak has been sold for \$40,000, and will be picked up this upcoming Sunday. Facilities: Water at the Training Center was restored after the float on the tank was fixed. Personnel: We have stayed at Par 4 for almost the whole month. Two more Reserves are going through physicals and background checks. PSPRS: Hopefully in November Pam will have all the information she needs to schedule a meeting. It's been slow getting the medical releases for former Chief Matthews. Cameras: All cameras are up and running. There have been some internet issues at the TC. Audit: it is winding down. There haven't been many surprises. There are mostly payroll errors. Jay Parke will come down in November to go over the audit findings. Website is up and running. We are still doing updates to keep things up to date. The first out truck bid was for 413,000. If two are purchased, the cost drops to \$299,000 per truck. The prices are coming from Rosenbaur and E One.

5. Discussion and action on the acquisition of real estate: We have to appoint a board member as an agent of the district for this purchase. The agent would be signing all documents related to this purchase. Chief can't sign on behalf of the district. Robert Montgomery made the motion to appoint Tommy Stoner as an agent of the district for this purchase. Robert Montgomery: Aye, Tommy Stoner: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye, David Walker: Aye.
6. Discussion and action on the continuation of IGA with Sonoita- Elgin : The district is nearing the end of the IGA contract with Sonoita. Chief asks that the Board extend the contract out for two years. Tommy Stoner pointed out that we did the one year contract because of the potential change in Board members for both Districts. Tommy Stoner made a motion to extend the IGA contract between Palominas Fire District and Sonoita-Elgin Fire District for two more years. Robert Montgomery seconded the motion. Tommy Stoner: Aye, Robert Montgomery: Aye, Valerie Rice: Aye, David Walker: Aye, Cathy Chouinard: Aye.

7. Adjournment. David Walker made a motion to adjourn. Valerie Rice seconded the motion. David Walker: Aye, Valerie Rice: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye.

Minutes approved on _____ 2018, by Tommy Stoner, Board Clerk