

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Monday, December 18, 2025
5:30 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISO Insurance Services Office COLA..... Cost of Living Adjustment
ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Tommy Stoner, Robert Montgomery, Valerie Rice, Cathy Chouinard, Kim Mauzy, Mark Prince, Vickie Simmons and Brittany Archer.
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public – No public present.

2) Action accepting Minutes (Monthly): Valerie Rice made a motion to accept the September 2025 minutes. Cathy Chouinard seconded the motion. Valerie Rice: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye, Robert Montgomery: Abstain, Kim Mauzy: Abstain. October 2025 minutes were tabled. Cathy Chouinard made a motion to accept the November 2025 minutes. Valerie Rice seconded the motion. Cathy Chouinard: Aye, Valerie Rice: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye.

3) Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: M&O bank balance as of November 30, 2025, was \$390,379.46. Capital Reserve bank balance is \$716,724.02. Total cash balance in Non-County Bank Accounts is \$558,203.75. Total cash in bank as of November 30, 2025, = \$1,665,307.23. Net Income for the year to date is \$239,521. Total Revenue in November received in M & O was \$182,052. Total Expenses M & O in November 2025 were \$338,717 which includes \$225,000 to purchase an apparatus. Net total expenses M & O in November 2025 were \$113,717 less the purchase of apparatus. The district received insurance funds for roof repair in the amount of \$11,177.00. In August 2025 the district received \$109,316.03 in insurance funds for the fire that happened. In the P & L budget vs actual report: Line 50 Bldg., grounds & Pest total expenses through November 25 were \$24,805, however Line 60 Bldg., Repairs & Maintenance has a credit balance of \$21,731 which is a net expense of \$3,074 for Bldg., Repairs and Maintenance. The Payroll Account Cash Flow for November 2025 shows \$60,685.97 payroll expenses expended. There were two payrolls in November. Payroll bank account balance as of November 30, 2025, is \$248,452.91. Cathy Chouinard made a motion to approve the November 2025 financials. Valerie Rice seconded the motion. Cathy Chouinard: Aye, Valerie Rice: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye, Robert Montgomery:

4) Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

The Fire Chief will give a status report regarding various areas of the District's operations including, but not limited to, the following areas: There were 42 calls for service. The replacement engine has

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arrived, and the department we bought it from has been very helpful. There are still things we have to purchase for it. This engine will replace the 1996 Ford. We had two members take a rope rescue class. The posts for the bay doors have been received. We got one bid on the Tahoe today, which was \$701. The minimum bid was \$700. We have done some interagency training with Fry Fire District, which consisted of rescues from the 3rd floor of the burn tower. We have had no changes to staffing but we will be running a hiring process for applicants soon. There are some soft spots in the floor of the living quarters at 193. The Ford Expedition has been looked at for repairs. Chief Prince asked to use the buffer from the insurance to repair the bay doors. This item was requested to be placed on next month's agenda.

5) Discussion and possible action on purchasing a Lifepak 35 and Lucas Device to be reimbursed through the AFG Grant –

The district received notice two months ago that the grant was approved. The total amount is \$127,000 for equipment we already had to purchase. We accepted the grant and plan to purchase one Lifepak 35 and one Lucas Device. Cathy Chouinard made a motion to approve the purchase of the Lifepak 35 and Lucas Device out of the Wells Fargo account for \$94539.23, which will be reimbursed by the AFG Grant. Tommy Stoner seconded the motion. Cathy Chouinard: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Valerie Rice: Aye, Robert Montgomery: Aye.

6) Discussion and possible action on assigning officers for the Palominas Governing Board –

Tommy Stoner stated the Board can have a secretary. Robert Montgomery asked if Tommy Stoner would describe the duties. Tommy Stoner replied that he didn't know. Robert Montgomery made a motion that the PFD Board create a secretary position. Valerie Rice seconded the motion. Tommy Stoner states he is in favor of one person doing both. Robert Montgomery withdrew his motion. Tommy Stoner made a motion to not have a secretary position. Valerie Rice seconded the motion. Tommy Stoner: Aye, Valerie Rice: Aye, Kim Mauzy: Aye, Cathy Chouinard: Aye, Robert Montgomery: Aye. Tommy Stoner made a motion to nominate Valerie Rice for Clerk. Robert Montgomery seconded the motion. Tommy Stoner: Aye, Kim Mauzy: Aye, Cathy Chouinard: Aye, Valerie Rice: Aye, Robert Montgomery: Aye. Robert Montgomery made a motion to nominate Tommy Stoner for Chairman. Cathy Couinard seconded the motion. Tommy Stoner: Aye, Kim Mauzy: Aye, Cathy Chouinard: Aye, Valerie Rice: Aye, Robert Montgomery: Aye.

7) Discussion and possible action on assigning Chief Prince to the PSPRS Board –

Tommy Stoner made a motion to appoint Chief Prince to the PSPRS Board. Valerie Rice seconded the motion. Tommy Stoner: Aye, Valerie Rice: Aye, Kim Mauzy: Aye, Cathy Chouinard: Aye, Robert Montgomery: Aye.

8) Adjournment:

Cathy Chouinard made a motion to adjourn. Valerie Rice seconded the motion. Cathy Chouinard: Aye, Valerie Rice: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye. Adjournment at 6:50 p.m.

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Minutes approved by the Palominas Fire Board:

Signature

Date