

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Minutes
Monday, November 24, 2025
5:30 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISO Insurance Services Office COLA..... Cost of Living Adjustment
ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Valerie Rice, Tommy Stoner, Cathy Chouinard, Robert Montgomery, Kim Mauzy, Mark Prince, Vickie Simmons & Brittany Archer
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public: No public present.

2) Action accepting Minutes (Monthly): The October 30, 2025, minutes were distributed to each Board Member on a thumb drive. Tommy Stoner says the minutes can't be approved in that form. Robert Montgomery states that they can review the minutes. He also asked to add into the record the thumb drive provided by Brittany Archer. Tommy Stoner made a motion to direct the Chief to provide a paper copy of the minutes. Robert Montgomery seconded the motion for the sake of discussion. He states that he is happy to accept the minutes in the format they are in. Robert Montgomery asked if the board would like to vote on whether they wanted paper copies. Tommy Stoner clarified that it didn't have to be admin that transcribed the minutes, only that it was on paper. Admin advised that it would be nearly impossible to transcribe outside of the office because they do not identify themselves when speaking. Robert Montgomery states he is happy with the minutes as they were presented. He called for the vote on whether the Board wanted a paper transcription. Tommy Stoner: Aye, Cathy Chouinard: Aye, Valerie Rice: Aye, Kim Mauzy: Nay, Robert Montgomery: Nay.

3) Monthly financial reports and consideration of district financial matters pursuant to

A.R.S. §48-807: M&O bank balance as of October 31, 2025, was \$646,356.98. Capital Reserve bank balance is \$715,196.27. Total cash balance in Non-County Bank Accounts is \$469,417.29. Total cash in bank as of October 31, 2025, = \$1,830,970.54. The Payroll Account Cash Flow for October 2025 showed \$64,844.86 payroll expenses expended. There were two payrolls in October. Year to date Overtime is \$25,266 – 62.66% of the budget. July 2025 Overtime was \$3,583; August 2025 Overtime was \$10,118; September 2025 Overtime was \$7,457; October 2025 Overtime was \$4,109. Payroll bank account balance as of October 31, 2025, is \$149,138.88. Tommy Stoner made a motion to accept the October 2025 financials. Valerie Rice seconded the motion. Tommy Stoner: Aye, Cathy Chouinard: Aye, Valerie Rice: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

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4) Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: We had 59 calls for service in October. We are still looking at the grant we received. After the last meeting, we coordinated with True North for inspection of our new Engine. A pump seal needs replacing, and we're still negotiating transport. A check has been received for the carport repair at the Training Center. We're still at 8 personnel. We're still working with the school on the Red Dye agreement. The AFDA registration is open. Tender 193 has a rather large repair bill dating back to June. There has been discussion with Jeramie from Elite Sales & Service about doing a service on the Brush Trucks. We met with Cochise College on December 4th to discuss the use of the burn tower. We have also reached out to Landmark Builders for another quote.

5) Discussion and possible action on setting December's meeting date: Next meeting is December 18th, 2025, at 5:30 p.m.

6) Discussion and possible action on the purchase of turnouts to replace expiring gear: Chief Prince states that we have some turnouts that are due to expire in 2026. We got a quote for a style that isn't well liked, so we're trying to get another. We need to replace 3 sets. Tommy Stoner stated that it is a budgeted item, so the Board's approval isn't needed. It's the surprise things that would need approval over the specified amount. No action was taken on this item.

7) Discussion and possible action on the purchase of dual compliant uniform pants: No action was taken on this item.

8) Adjournment: Valerie Rice made a motion to adjourn. Cathy Chouinard seconded the motion. Valerie Rice: Aye, Cathy Chouinard: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye. Adjournment at 6:26 p.m.

Minutes approved by the Palominas Fire Board:

Signature

Date