

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Thursday, February 26, 2026
5:30 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISO Insurance Services Office COLA..... Cost of Living Adjustment
ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Tommy Stoner, Valerie Rice, Robert Montgomery, Kim Mauzy, Mark Prince, Vickie Simmons, Brittany Archer – Cathy Chouinard was absent
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public – Tommy Stoner noted there was a change in call to the public. It will now allow the staff to speak, then asked if the Chief would notify the staff. Steve Dirmeyer was present but had no comment.

2) Discussion and possible action on accepting the annual Fire District Audit from Walker & Armstrong: The 2025 audit has been completed. Valerie Rice made a motion to accept the audit report as presented by Lisa Parke from Walker & Armstrong for FY2024/2025. Robert Montgomery seconded the motion. Valerie Rice: Aye, Robert Montgomery: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye.

3) Action accepting Minutes (Monthly): The October 2025 minutes are still being worked on. Robert Montgomery made a motion to accept January 29, 2026, minutes. Kim Mauzy seconded. Robert Montgomery: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye - Valerie Rice abstained.

4) Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807: CIS paid \$1,800. The Chevy Tahoe sold for \$701. The M&O bank balance as of January 31, 2026, was \$582,723.02. Capital Reserve bank balance is \$493,396.46. Total cash balance in Non-County Bank Accounts is \$354,171.55. The target for overall expenses is 58.33%. Total cash in bank as of January 31, 2026, is \$1,430,291.03. Net Income for the year to date is \$4,505. Total Revenue received in January 2026 in M&O was \$182,052. Tax Revenue was \$21,536, FDAT Revenue was \$5,670, Interest Income was \$619. Total expenses M&O in January 2026 were \$132,053. Total expenses are at 57.17%. The Cardiac Monitor payment in the amount of \$94,539 was printed out of the Wells Fargo Checking account in December 2025. The Check has not cleared the bank as of January 31, 2026. The Payroll Account Cash Flow for January 2026 shows \$89,481.47 payroll expenses expended. There were three payrolls in January 2026. The district will need to transfer \$100,000 from M & O to payroll to cover upcoming payrolls.

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5) Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: 36 calls for January. HME was out of service due to an electrical issue causing the pump to not engage. Jeramy has fixed it and it is up and running. New Engine is in service. The radio failed in the HME and was sent to Florida for repairs. Four multi-band radios have been purchased. Tender 193 had some electrical issues. We found a mechanic to fix the leaks in the plumbing and electrical issues. We are looking at tools to purchase for both vehicles to be equipped mostly the same. The KME does fit at 191. The expedition went into the shop for multiple issues. It's back and in service for the moment. United Fire and Velocity came down to measure our people. We went with Velocity and saved \$3,000 on PPE. We have 5 candidates for interviewing. Our folks are chomping at the bit to deploy and it could make the district some money. The challenges are that we are short-staffed. Whetstone and Elfrida have agreed to sign IGAs to send some of our people out. Assisted fry with their senior captain's assessment. They are sending someone for our interview panel. SCBA compressor will be serviced on March 4th. Bollard posts are on hold. Roofing on the TC is not finished. The metal is arriving soon to finish up. Fuel IGA was returned to the school district, and they are looking through it.

6) Discussion and possible action on Rental Cars and reimbursements for Board Members:

Admin notified the Board that there was overpayment made. Tommy Stoner says that if the policy isn't covering it correctly, it needs to be reviewed and updated. No action taken. Admin will notify the overpayment amount.

7) Discussion and possible action on reimbursing Robert Montgomery for work done at the Training Center in 2015/2016: Robert Montgomery says that through numerous efforts through the Chiefs and Admin over the years, he has failed to be paid for the work done on the pump house at the training center. Robert Montgomery says that if an item was about him, he would abstain. Tommy Stoner also advised that he leave the room while it's discussed. The recess to look at the pump house started at 6:55 p.m. Reconvened at 7:02 p.m. Tommy Stoner suggested consulting with the District's attorney. Admin will contact Thomas Benavidez to get some dates, then notify the Board of his availability. No action taken on this item.

8) Discussion and possible action on disposing of the 2006 Dodge Caravan, referring to resolution 01292026-1: Valerie Rice made a motion to dispose of the 2006 dodge caravan by sealed bid. Kim Mauzy second. Robert Montgomery: Aye, Kim Mauzy: Aye, Valerie Rice: Aye, Tommy Stoner: Aye.

9) Discussion and possible action on purchasing a diesel fuel tank: Tommy Stoner asked Chief Prince's opinion. He says it would be nice, but he wouldn't have less than 1000 gallons and not more than 2500 gallons. His thoughts are that we give the school the option to work with us and see what the cost would be and the savings, then he can report back. Tommy Stoner asked for an average on the fuel costs over the last few months. Tommy Stoner would like to place this on next month's

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agenda. He would like estimates on cost from the school, plus what has been spent monthly. Tommy Stoner says he will sponsor this. No action taken on this item.

10) Discussion and possible action on PFD's Facility Policies: Chief Prince says they are extensive and would need revision. This item will be placed on next month's agenda.

11) Discussion and possible action reviewing the Board Policy Manual: Tommy Stoner went through the policy and says there is a lot of fluff. He thinks perhaps just referencing the state law. He says there is other stuff that is good. The question he has is how do they want to do this? Special meetings in one section at a time? Kim Mauzy proposes circling what they need to talk about. Tommy Stoner proposes taking 4 sections at a time and reviewing them in an open meeting and always putting them at the bottom of the agenda. Tommy Stoner says that he isn't convinced this is the copy that was approved. He asks if Chief Prince could check the delegation of authority in the job description to see if there is conflict. He would also want a copy of the job description for their files. No action taken on this item.

12) Adjournment: Valerie Rice made a motion to adjourn. Robert Montgomery seconded the motion. Robert Montgomery: Aye, Kim Mauzy: Aye, Valerie Rice: Aye, Tommy Stoner: Aye. Adjournment at 7:46 p.m.

Minutes approved by the Palominas Fire Board:

Signature

Date