

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Thursday, March 27, 2025
5:30 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISO Insurance Services Office COLA..... Cost of Living Adjustment
ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Robert Montgomery, Valerie Rice, Tommy Stoner (via phone), Kim Mauzy, Mark Prince, Brenda Tranchina (via Zoom), Brittany Archer Cathy Chouinard is absent.
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public: No public present.

2) Action accepting Minutes (Monthly): Discussion Review and approval of the governing board meeting minutes of February 27, 2025, and special meeting minutes of March 20, 2025:

Valerie Rice made a motion to accept the March 20th, 2025, minutes as presented. Robert Montgomery seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye. Valerie Rice made a motion to accept February 27, 2025, minutes as presented. Robert Montgomery seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

3) Monthly financial reports and consideration of district financial matters pursuant to

A.R.S.§48-807: The balance sheet is no longer preliminary, as the audit was completed. The Balance Sheet - M&O bank balance is \$503,896. Capital Reserve bank balance is \$216,741 Total cash balance in Non-County Bank Accounts is \$740,098. Total cash in the bank as of February 2025 = \$1,460,735. The check to National Bank of Arizona dated in January 2025 to pay the annual payment for the new engine was lost in the mail. The January 2025 check was voided and written again in March 2025. Also, the original check to Fire Penny for 2 hoses and a fire nozzle has been lost in the mail. The original check will be voided and reissued today (March 27, 2025). Revenue to date target is 66.67%. The district has received 65.68% of revenue-February 2025. The salaries are shown at 67.05% so District is just about on target in February 2025. The total M&O expenses are at 56.53%, target is 66.67%. PSPRS in February 2025 expense was \$4,006 versus \$288 in January 2025 – the timing difference was eliminated and the February 2025 expense was in line with the previous months except for January 2025. The Payroll Cash Flow Forecast shows \$60,944 payroll spent in February 2025. There were 2 payrolls in February 2025. At the end of February 2025, the ending balance in the payroll account is \$279,837. No Funds were transferred to payroll account during February 2025.

4) Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

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The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: There were 51 calls for service in February. The Ak-Chin grant was for the Lucas Device. We are waiting for Cochise County to release the funds. We got the reimbursement for the Adashi grant, which will be deposited next month. The extrication tools have made it here along with the struts, which were purchased on the GOHS grant. There is still \$9,000 left from that grant. There are two other grants that we applied for and are waiting to hear back on. We taught a CPR class at the Palominas School. The HME is still whistling and there has been no response from the dealer. The 1996 Engine is running better than it was, but it still leaks water. The 2006 Engine is at Station 191. The Brush Truck is still down and repairs were supposed to start this week, but the parts were delayed. The command vehicles are running well. We're still getting an odor at Station 193 in the bay and gym area. We currently have 10 employees and one redshirt person. We will need to do a PSPRS meeting soon. The website is good and so is Auto-Aid.

5) Discussion and possible action authorizing a Board Member to write to congress for Red Dye fuel: This item was tabled.

6) Discussion and possible action on the Draft Fiscal Year 2025-2026 Annual Budget: Chief Buonaccorsi says he wasn't sure if the Board wanted to get into the budget. We did include an Overtime line item that wasn't placed in the budget before, and the redshirt program wasn't funded. We increased the insurance by 8%. Payroll prep was increased due to possibly being over budget this year. The audit went up \$600. With not raising taxes, capital outlay will be about \$70,000. No action was taken on this item.

7) Discussion and possible action re: the appointment of an Interim Fire Chief and/or Permanent Fire Chief. The Board may vote to go into executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1), for the purpose of this discussion, including interviewing potential candidate(s) and/or consideration of assignment or appointment of an Interim Fire Chief and/or Permanent Fire Chief. The discussion may also include potential contract terms, including salary and benefits. (Note: In the alternative, the Board may choose to conduct this discussion in public [open] session.) Following the executive session, the Board may take action to appoint an Interim or Permanent Fire Chief. The Board may also direct staff concerning further negotiation of contract terms and preparation of a contract. The Board may also direct staff concerning a search for additional candidates for the positions of Interim and Permanent Fire Chief. Any formal actions will take place in public [open] session:

Valerie Rice made a motion to go into executive session. Kim Mauzy seconded the motion. Valerie Rice: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye. Entered into executive session at 5:42 p.m. and returned to open session at 6:17 p.m. There was discussion with Mark Prince about the Interim Position. Mark Prince asked for \$50 an hour for compensation for the 3 months. Robert Montgomery made a motion to compensate Mark Prince for the 15 hours of administrative efforts totaling \$750. Valerie Rice seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye. Robert Montgomery made a motion to hire Mark Prince as the Interim Chief until 6/27/2025 with a start date of 3/28/2025 with \$50 hourly compensation and no benefits aside from what is required by law. Valerie Rice seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

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8) **Discussion and possible action to change the Holiday Pay policy:** This item was tabled.

9) **Discussion and possible action to put a metal building in, well completion, septic & electrical at Station 191 - R. Montgomery:** Chief Buonaccorsi stated that we are right at \$225,000 for the whole project. Robert Montgomery says it's necessary and would like to proceed. No action was taken on this item.

10) **Discussion and possible action on purchasing cardiac monitors:** As everyone is aware, we originally started the agreement for cardiac monitors with Ferno. There has been another delay. We have loaners right now from a company in Texas. The Philips people came in a few days ago to let us know this delay related to cyber security and the fix is about 18 months out. The loaner monitors are starting to have issues. The company we got them from is looking to charge a rental fee of \$200 a month. Stryker can get us Likepak 35s within 30 days. The price is almost identical to Ferno. They will give us \$7,000 for our old monitors. Originally, we were approved for \$97,000 for the Tempus monitors. Tommy Stoner suggested letting our Interim Chief make the decision. Robert Montgomery made a motion to approve an additional \$3,000 from Wells Fargo to cover the additional expense. Valerie Rice seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

11) **Discussion and possible action on approval for the third-floor electrical repairs and exterior lighting for the Burn Tower:** This item was tabled.

12) **Adjournment:** Valerie Rice made a motion to adjourn. Robert Montgomery seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye. Adjournment at 7:07 p.m.

Minutes approved by the Palominas Fire Board:

Signature

Date