

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Thursday, April 30, 2026
5:30 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISO Insurance Services Office COLA..... Cost of Living Adjustment
ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act SEACOM.....South Eastern Arizona Communications

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Valerie Rice, Tommy Stoner, Cathy Chouinard, Mark Prince, Brittany Archer – Robert Montgomery, Kim Mauzy and Vickie Simmons were absent.
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public: Steve Dirmeyer was present. He had no comments.

2) Action accepting Minutes (Monthly): The October 2025 minutes now have the names of the people who spoke. Tommy Stoner made a motion to have the Chief designate someone to type the names into the document. Cathy Chouinard seconded the motion. Valerie Rice says that she put in a lot of work for this. Tommy Stoner says that draft needs to come off it. Tommy Stoner: Aye, Valerie Rice: Nay, Cathy Chouinard: Nay. Valerie Rice made a motion to get a copy minutes without draft. Cathy Chouinard seconded the motion. Valerie Rice: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye. Valerie Rice asked to put page numbers on the document. Cathy Chouinard made a motion to approve March 30, 2026, minutes. Valerie Rice seconded the motion. Valerie Rice: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye. The March 5th executive session minutes can't be discussed, but the board can read it. Valerie Rice suggested tabling the minutes until all members are present. Place on next agenda.

3) Monthly financial reports and consideration of district financial matters pursuant to

A.R.S.§48-807: Tommy Stoner says we're under budget. Cathy Chouinard made a motion to accept the March 2026 financials. Valerie Rice seconded the motion. Cathy Chouinard: Aye. Valerie Rice: Aye, Tommy Stoner: Aye.

4) Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: Crews will be reading to the kids at the Palominas School, WE are also planning a water show for the end of the year field day. Fueling is still under way, the bill has not yet been received. The radios will be installed in the Brush truck and the Chief's truck. We held interviews for 5 candidates. We are getting quotes for pest clean up at the Training Center and Station 191. The HME is out of service again. Cathy Chouinard asked if the company for HME is still helping with repairs.

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5) Discussion and possible action on the Office Administrator job description: Chief went through it and it's outdated. Brittany manages Imagetrend and Slate. Chief says he didn't cross anything out. He just changed things. Valerie Rice asked why he chose that job title. Table this item. Tommy Stoner will sponsor this.

6) Discussion and possible action budget & pay scale presentation and review: Tommy Stoner wants to sponsor the pay scale on the next agenda. He asks Chief to bring the old pay scale and steps. Valerie Rice wants to talk about the engine. She will sponsor it. Discussion and possible action concerning shop 135 fire engine. Status and future plans.

7) Discussion and possible action to declare the 1996 Ford F Series as surplus to the Palominas Fire District's needs – Resolution Number 04302026: The Chief would like to take it to have it appraised. Tommy Stoner wants the Chief to talk to the legal team on how to do this. He would like a separate agenda item. This item was tabled.

8) Discussion and possible action to purchase a new or used water tender: Chief asks to hold off until after this FY ends. Tommy would like to keep this on the agenda under him. He would like to keep looking.

9) Discussion and possible action on PFD's Facility Policies: Place on next month's agenda. The board will go over it next month. Tommy Stoner will sponsor.

10) Discussion and possible action on approving the SEACOM subscriber agreement: Place on next month's agenda. Tommy Stoner will sponsor. Place acronym at the top of the agenda.

11) Discussion and possible action reviewing the Board Policy Manual Sections 1, 2, & 3: Place on agenda for next month and remove the sections. Add to agenda the performance of the Fire Chief. Valerie Rice will sponsor.

12) Adjournment: Cathy Chouinard made a motion to adjourn. Valerie Rice seconded the motion. Cathy Chouinard: Aye, Valerie Rice: Aye, Tommy Stoner: Aye. Adjournment at 7:37 p.m.

Minutes approved by the Palominas Fire Board:

Signature

Date

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