

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Thursday, January 30, 2025
5:30 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISO Insurance Services Office COLA..... Cost of Living Adjustment
ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Robert Montgomery, Valerie Rice, Tommy Stoner, Kim Mauzy, Jon Buonaccorsi, Vickie Simmons, Brittany Archer – Cathy Chouinard was absent
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public: No public present.

2) Discussion and possible action on accepting the annual Fire District Audit from Walker & Armstrong: Cash on hand at the end of the year was \$1,308,030 Lisa Parke suggests the District is in a good position. Valerie Rice made a motion to accept the annual Walker & Armstrong financial audit. Tommy Stoner seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

3) Action accepting Minutes (Monthly): Valerie Rice made a motion to accept December 19, 2024, minutes as presented. Kim Mauzy seconded the motion. Valerie Rice: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye.

4) Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: The target for revenues was 50% and we are at 62.26%. Salaries and Overtime combined are at 52.9% combined. The Smart & Safe deposit was made for \$12,192.09. Valerie Rice made a motion to approve the December 2024 financials. Tommy Stoner seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

5) Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: There were 38 calls for service. Station 193 had 17 and Station 191 had 21. We put in for the reimbursement from Adashi for the Incident Command software. We will be purchasing the extrication equipment with the Governor's Office of Highway Safety grant next week. We applied for the AFG grant to purchase a Lucas device, and to DFFM for a tactical water tender. There are no community events at this time. The AFDA conference was good. There is another Fire District looking into the Red Dye fuel issue. The Command Vehicle got serviced this month and had some recall work done. The old Command Vehicle got serviced as well. The 1996

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Engine is still out of service. We brought the HME to Tucson for repairs, but it still has issues. The power steering is leaking. Brush 17-01 needs a new starter and possibly a new bearing on the pump. The tree at Station 191 was cut down. Station 193's water filtration system was cleaned. We are waiting on a medical clearance for our one Redshirt employee. We are looking at possibly picking up EMT's and trying to get their Fire 1&2 certifications as quickly as possible. The water tank is on hold for now. The PSPRS meetings were completed for 2024. We are posting more on social media and updating the website. There are no issues with the Auto Aid Agreement. PFD is not included in the response plans for Bisbee Fire, so we are trying to get onto the plans so we can help with fires.

6) Discussion and possible action authorizing a Board Member to write to congress for Red Dye fuel: Nothing to report on this matter.

7) Discussion and possible action to put a metal building in, well completion, septic & electrical at Station 191: There is nothing new on this matter. The company we were working with lost one of the members working with us on the project. We will most likely take over this project.

8) Discussion and possible action to direct the District's Human Resource Consultant to conduct a review of employee morale: The price listed is \$1,650-\$2,700. Tommy Stoner says the project would be that Brenda Tranchina would come to the station or Zoom in to each employee and report to the Board a general description of what she thinks is going well or needs improvement. Tommy Stoner feels like this is something that should be done every year. Tommy Stoner made a motion to instruct HR to go ahead with the evaluation via Zoom at her earliest convenience. Robert Montgomery seconded the motion. Tommy Stoner: Aye, Valerie Rice: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

9) Discussion and possible action to change the Holiday Pay policy: Chief Buonaccorsi says the issue we have is that there is no incentive to work a holiday. We give everyone 8 hours of holiday pay with overtime. Most agencies do not do extra for the holiday if you didn't work it. Chief Buonaccorsi proposes giving 8 hours of regular pay for that day, and if you work the day it would be time and a half. Tommy Stoner suggests we talk with Brenda Tranchina about this and get a modified version of the Holiday policy to bring back to the Board. Valerie Rice made a motion to authorize Chief Buonaccorsi to ask Brenda Tranchina to rewrite the Holiday Pay policy for Board approval. Tommy Stoner seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye.

10) Adjournment: Valerie Rice made a motion to adjourn. Tommy Stoner seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Robert Montgomery: Aye. Adjournment at 7:05 p.m.

Minutes approved by the Palominas Fire Board:

Signature

Date

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