

Palominas Fire District
Regular Board Meeting of the Governing Board
Palominas, Arizona
Board Meeting Minutes
Monday, March 30, 2026
5:30 p.m.

ACRONYMS EOP/AOP...Emergency Operation Procedures/Administration Operating Procedures
A.R.S.....Arizona Revised Statutes ALS/BLS...Advance Life Support/Basic Life Support
ISO Insurance Services Office COLA..... Cost of Living Adjustment
ALS/BLS...Advance Life Support/Basic Life Support SCBA..... Self-Contained Breathing Apparatus
IGA...Intergovernmental Agreement DOL..... Department of Labor
FLSA...Fair Labor Standards Act

1. Call to Order:

- a) **Roll Call/Confirmation of Quorum:** Tommy Stoner, Cathy Chouinard, Robert Montgomery, Kim Mauzy, Valerie Rice, Mark Prince, Vickie Simmons, & Brittany Archer
- b) **Moment of silence**
- c) **Pledge of allegiance**

Call to the Public – Steve Dirmeyer is present.

2) Action accepting Minutes (Monthly): Place on next agenda, March 5th, 2026, executive session minutes. October 2026 minutes tabled. Valerie Rice made a motion to accept the February 29, 2026 minutes. Robert Montgomery second. Valerie Rice: Aye, Robert Montgomery: Aye, Kim Mauzy: Aye, Tommy Stoner: Aye. Cathy Chouinard: Abstain. Cathy Chouinard made a motion to accept March 5, 2026, minutes. Valerie Rice seconded the motion. Valerie Rice: Aye, Tommy Stoner: Aye, Kim Mauzy: Aye, Cathy Chouinard: Aye. Robert Montgomery: Abstain.

3) Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807: Balance Sheet:

M&O bank balance as of February 2026, was \$545,106.23. Capital Reserve bank balance is \$424,796.79. Total cash balance in Non-County Bank Accounts is \$397,800.57. Total cash in bank as of February 28, 2026, was \$1,367,703.59. Net Income (loss) year to date is \$(58,083). Total Revenue received in February 2026 in M&O was \$34,211. Tax Revenue \$27,371, FDAT Revenue \$5,260, Interest Income \$1,581. Total expenses M & O in February 2026 were 98,474. The Cardiac Monitor payment in the amount of \$94,539 was printed out of the Wells Fargo Checking account in December 2025. The district is holding the check until the cardiac monitors arrive. The Payroll Account Cash Flow for February 2026 shows \$56,373.62 payroll expenses expended. There were two payrolls in February 2026. Payroll bank account balance as of February 2026, is \$148,065.29. The district transferred \$100,000 from M & O to payroll on February 27, 2026, to have available funds for upcoming payrolls. The Wells Fargo Account shows a negative balance, but the check has not been cut to pay for the Lucas and Lifepak 35. That name will be changed to the M&O account since we were notified, we can't pay for it out of the Wells Fargo account directly. We are under target for overall expenses. Wells Fargo bank charges went from \$30 to \$40 in February. Cathy Chouinard made a motion to accept the financials. Valerie Rice seconded the motion. Valerie Rice: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye, Kim Mauzy: Aye.

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4) Fire Chief Report: All items are for discussion and dialogue between Chief, Staff, and Board.

The Fire Chief will give a status report regarding various areas of the District's operations including but not limited to, the following areas: There were 33 calls for service in February. 12 for Station 193 and 21 for Station 191. We had a house fire on Montezuma Canyon Road. No significant statuses on grants. Valerie asked about the Palominas Fire and if we had to respond to it. HME had another issue where the check engine light came on. It was a regeneration issue. We lost a water pump on a brush truck. We opted to go to desert automotive. We replaced the rear duals on that vehicle as well. The Peterbilt still has some issues and we're waiting on a price from the Hitching Post for that as well as a bumper replacement. The KME has a few little things. The booster tank sensor is bad and seatbelt sensors need replacing. The crews are inventorying the equipment to have like for like equipment. We did staff 191 for a few days. We sold the van after posting for two weeks. It was sold for \$2000. We met with the college again and they are still interested in the use of the training tower. There are some congressional grants that we will put in for. We made a list of those items they would potentially pay for. Whetstone used the tower this past weekend for their academy. We're working with Fire Facilities to repair the second floor on the burn tower. We interviewed employees on March 6th. Offers were made for two part-time employees. One full-time one is on hold for further background checks. We will do another assessment in the future. The radios have been purchased. The county reprogrammed them and we're trying to get people to install them. The job description for Admin has been placed in the packets for review, and it will be added to the agenda next month. Budget prep is underway and we're looking at challenges for the next year. There was a 23% increase in health insurance.

5) Discussion and possible action to declare the tin that was removed from the training facility roof as surplus to the Palominas Fire District's needs – Resolution Number 03302026

— The material that was on the roof. Some were damaged and some were okay. Cathy Chouinard asked what the value is. Tommy Stoner says we can't throw it unless it's really trash and we can't give it away. Valerie Rice made a motion to declare it surplus as it doesn't fit the fire district needs. Cathy Chouinard seconded the motion. Valerie Rice: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye, Kim Mauzy: Aye.

6) Discussion and possible action to authorize the Fire Chief to dispose of the tin – Valerie Rice suggests selling it. Valerie Rice made a motion to authorize the Chief to sell the tin. Cathy Chouinard seconded the motion. Valerie Rice: Aye, Cathy Chouinard: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye, Kim Mauzy: Aye. **Must go as sealed public bid.**

7) Discussion and possible action on purchasing a diesel fuel tank— The agreement has just started with the school. The Chief has suggested holding off on this for a bit to see what the cost is from the IGA. Tommy Stoner says his thoughts are that it would benefit us to purchase when the price is low. Cathy Chouinard asked if there were any local companies that deliver the red dye. Chief will ask KE&G about red dye fuel.

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8) Discussion and possible action on PFD's Facility Policies – Chief was going to work on that and get information. The agreement came from Thomas Benavidez. What Tommy Stoner is more interested in is a policy, not agreement. The policy would refer to the agreement. Chief asked if this is truly a priority. Tommy Stoner says we should have rules for who we let use it and why. It was pointed out that the taxpayers are the ones using the building. Robert Montgomery made a motion to close the door on training center use. Tommy Stoner asked the Chief to get the school facility use agreement or policy. No action was taken on this item.

9) Discussion and possible action reviewing the Board Policy Manual Sections 1, 2, & 3 In general terms, Tommy Stoner says it's rather voluminous. Valerie Rice says she made it to page 2. Robert Montgomery says some of it is gobbledygook. Tommy Stoner asked if it was worth their time to go over the policy. If there is something there's heartburn over, bring it to the board to change it. Robert Montgomery asks to have Brenda Tranchina review this and see if they can simplify it. Robert Montgomery's unofficial motion is to have Brenda Tranchina go over it and give her opinion. Valerie Rice suggests having Brenda Tranchina update it to 2026. No action was taken on this item.

10) Adjournment: Cathy Chouinard made a motion to adjourn. Valerie Rice seconded the motion. Cathy Chouinard: Aye, Valerie Rice: Aye, Tommy Stoner: Aye, Robert Montgomery: Aye, Kim Mauzy: Aye. Adjournment at 7:11 p.m.

Minutes approved by the Palominas Fire Board:

Signature

Date