

Regular Meeting of the Palominas Fire District Governing Board
Palominas, Arizona
Thursday, May 28, 2026
5:30 p.m.

ACRONYMS:

A.R.S... Arizona Revised Statutes PFD... Palominas Fire District
SEACOM... Southeastern Arizona Communications

1. Call to Order: The Meeting was called to order at 5:32 pm.

a) Roll Call/Confirmation of Quorum

The following Board Members were present:

Tommy Stoner, Cathy Chouinard, Robert Montgomery, Valerie Rice.

The following Board Member was absent:

Kim Mauzy.

Also present were Fire Chief, Mark Prince and the District's Accountant, Vickie Simmons.

b) Moment of silence

c) Pledge of allegiance

2. Call to the Public:

None

3. Approval of Minutes:

October 30, 2025 regular meeting

The completed copy of these minutes were given to the Fire Chief with instructions to make copies and distribute them to all Board Members for review.

March 5, 2026 executive session,

An error was noted. The Clerk will make the correction.

April 30, 2026.

Cathy Chouinard made a motion to approve the minutes from the April 30, 2026 meeting.

Robert Montgomery seconded the motion.

Vote:

Cathy Chouinard; Aye,

Kim Mauzy; absent,

Robert Montgomery; Aye,

Valerie Rice; Aye,

Tommy Stoner; Aye.

4. SEACOM subscriber agreement:

Tammi-Jo Wilkins, a representative from SEACOM, presented an overview of SEACOM to the Board.

Robert Montgomery made a motion to Renew the SEACOM Subscriber Agreement.

Cathy Chouinard seconded the motion.

Vote:

Cathy Chouinard; Aye,

Kim Mauzy; absent,

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Robert Montgomery; Aye,
Valerie Rice; Aye,
Tommy Stoner; Aye.

5. Financial reports & consideration of district financial matters pursuant to A.R.S. §48-807:

Vickie Simmons, the District's Accountant, presented the April 2026 financial report to the Board.

Valerie Rice made a motion to accept the April 2026 financial report as presented.

Vote:

Cathy Chouinard; Aye,
Kim Mauzy; absent,
Robert Montgomery; Aye,
Valerie Rice; Aye,
Tommy Stoner; Aye.

6. Fire Chief report:

Sierra Vista Battalion Chief, Justin Wright presented an award to Palominas Firefighter, Justin McFarlin for his response and actions on an automotive crash in Sierra Vista.

Fire Chief, Mark Prince provided a written report to the Board and went over its contents. He also answered questions from Board Members.

No action taken.

7. Pay scale:

Fire Chief, Mark Prince proposed a new Pay Scale to the Board.

The Board discussed the proposed Pay Scale and compared it with the existing Pay Scale.

Cathy Chouinard made a motion to approve the new Pay Scale to go into effect on 1 July 2026.

Robert Montgomery seconded the motion.

Vote:

Cathy Chouinard; Aye,
Kim Mauzy; absent,
Robert Montgomery; Aye,
Valerie Rice; Aye,
Tommy Stoner; Aye.

8. Budget:

Fire Chief, Mark Prince proposed two budgets to the Board; One at \$1,778,750.00 which would target a tax rate of \$3.35. The other at \$1,788,167.00 which would target a tax rate of \$3.37.

The Board discussed the proposed budgets at length.

Cathy Chouinard made a motion to approve the Fiscal Year 2026-2027 proposed budget of \$1,778,750.00 which would target a tax rate of \$3.35.

Robert Montgomery seconded the motion.

Vote:

Cathy Chouinard; Aye,
Kim Mauzy; absent,
Robert Montgomery; Aye,
Valerie Rice; Aye,

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Tommy Stoner; Aye.

9. Procedure for disposal of District property:

Fire Chief, Mark Prince explained the procedure for disposal of District property as per the District's Attorney.

No action taken.

10. Water tender:

Fire Chief, Mark Prince provided some approximate pricing for new and used water tenders.

The general consensus of the Board Members was to continue looking for a good deal on a water tender.

No action taken.

11. Facility Policies:

The Board discussed the possibility of creating Facility Policies. It was agreed to begin creation of a Burn-Tower Use Policy with the possibility of expanding the policy to include other facilities of the District.

Fire Chief, Mark Prince agreed to begin creating a Burn-Tower Use Policy.

No action taken.

12. Board Policy Manual:

Tommy Stoner proposed a change to Board Policy Manual Section XII BOARD MEETINGS, Sub Section II POLICY, Heading Agenda, Paragraph 1.

The Board discussed the proposed change. It was the consensus of the Board to take time to consider the change and possibly return with modified policy change proposals.

No action taken.

13. Fire Chief Employment Agreement:

The Board discussed the possibility of renewing the Employment Agreement between Palominas Fire District and Chief Mark Prince which is scheduled to expire on June 30, 2026.

Cathy Chouinard made a motion to renew the Employment Agreement between Palominas Fire District and Chief Mark Prince for a period of 1 year which would expire on June 30, 2027. There was no second to the motion.

14. Adjournment:

Valerie Rice made a motion to adjourn the meeting.

Cathy Chouinard seconded the motion.

Vote:

Cathy Chouinard; Aye,

Kim Mauzy; absent,

Robert Montgomery; Aye,

Valerie Rice; Aye,

Tommy Stoner; Aye.

Adjournment at 7:53 p.m.

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These Minutes were approved by the Palominas Fire Board on _____
Date

Board Clerk